

## Minutes of General Meeting held 7th November, 2023

held at Tamworth Community Centre

Meeting commenced at 9.34 am

**Chairperson** – Vic welcomed all to the meeting and offered an Acknowledgement of Country

1 **Present:** Vic Kolesnikoff, Ian Austin, Dan Alderson, Trish Cunningham, Ces Ledwos, John Vickery

2 **Apologies:** Allan Alderson, Robyn Byrnes  
No apologies received from Miranda Heckenberg:  
No TRC staff member in attendance

3 **Membership:** Stands at 9

4 **Risk Awareness Statement:** Vic presented a risk statement, and one matter was raised: that of restricted safe movement around work stations and in kitchen area.

5 **Minutes of previous meeting:** Held 11<sup>th</sup> July, 2023 at Tamworth Community Centre. Read in summary and moved to be accepted by Vic, seconded by Ian. **Carried**

6 **Business arising from the previous meeting held 11<sup>th</sup> July 2023**

6.1 TRFASA Strategic Plan – delivered to Bridget to arrange typing of document by Miranda. No further information received.

6.2 Cleaning of Annex: members indicated it appeared to be done intermittently..

6.3 Legalities re GO Fund Me proposal follow-up by Jodie – not received

6.4 TRFASA Brochure – no further information received re suggested changes

6.5 Life Membership – John Vickery was awarded Life Membership and presented with a framed certificate by TRFASA

6.6 Fund Raising – 3 service clubs have been approached to consider a request for a donation. To date, the Rotary Club of Tamworth has presented us with \$1000

6.7 Dan's Interview for StoryPlace – posted on web without video. Dan and Archive yet to receive a copy.

7 **Correspondence In:**  
Presented by Ces in summary form

8. **Correspondence Out:** Presented by Ces in summary form

9. **Treasurer's Report:** Not received for presentation

10 **Booking Officer's Report:** not applicable

11 **General Business:**


- 11.1 Archive's invitation to participate in 2024 Heritage Week celebrations with Powerstation Museum has been accepted. Ian suggested a collage featuring the work of TRFASA be prepared.
- 11.2 Members were informed that one lot of reformatted U-Matic tapes had been returned on a hard drive and copied to a local computer. Batch editing of file ID's would have to be done manually following an audit on receipt of files still to be returned. Question whether Miranda is updating Council's copy of renumbered tapes remained unanswered.
- 11.3 Ces advised an application for a "Lights On, Doors Open Stipend" program involving a grant of \$2000 had been lodged, but no information on awardees has been received to date..
- 11.4 Despite the unexpected delay in receiving the completed Strategic Plan, it was pointed out that members should nevertheless look to begin implementing the final draft immediately.
- 11.5 Ces and Vic participated in a recent Volunteering webinar, and members' attention was drawn to other valuable resources available from The Centre for Volunteering.
- 11.6 Clarification of TRC's instructions for holding interviews with media – not received due to Jodie's unavailability


**Business Without Notice:**

- 12.1 Ces informed that we had lodged a nomination for Council's Local Legend "Gift of Time" Recognition.
- 12.2 Sandy Davis to be advised that photo offer could be more appropriately added to Tamworth Historical Society collection
- 12.3 Ian applied for Leave to have hip replacement surgery, and asked that his work computer be serviced during his absence.
- 12.4 Members expressed their disappointment at the unjustifiable request by Council staff to redact and edit parts of an article commemorating World Day for Audiovisual Heritage, prepared for placement in the Northern Daily Leader.

13. **Next Meeting:** to be advised

Meeting Closed at 11.05 a.m. (minutes taken and prepared by Ces Ledwos)

  
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Signature of Chairperson

  
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Signature of Secretary